



## **COMMUNITY OUTREACH COMMITTEE**

### **Purpose:**

*The Community Outreach Committee conducts a variety of educational and awareness outreach activities to make our organizations presence known to both the general and medical communities around us.*

### **Committee Composition:**

*At least 3-6 volunteer members comprised of the following:*

- Board members (Committee Chair should be a Board member)
- At Large members who have an interest in or experience in education and outreach

### **Committee Roles and Responsibilities:**

- Review all previous year activities and make recommendations for improvements
- Review short and long term committee goals
- Develop an annual calendar for the committee's activities, including critical dates, milestones and required board actions
- Engage in advocacy and networking
- Work to develop a Community Outreach "Tool Kit"
- Participate in annual special events and other educational or awareness activities
- To serve on or provide oversight to specific activity task forces
- Track and report progress toward goals to the Board

### **Committee Members Expectations:**

- Attend and participate in regular Committee meetings
- Review materials and provide input for improvement
- Serve as an internal/external link for the TANGO2 Research Foundation to open doors to further the organization's mission and vision.
- Participate in the development and implementation of the committee goals.

### **Time Commitment:**

- 4-8 hours per month (includes meeting and outreach events)
- Attend Monthly or Bi-monthly Committee meetings